



FESTIVAL PROCEDURE & GUIDELINES

You are cordially invited to submit your application for the 1st ANNUAL SPRING ART, CRAFTS AND ANTIQUE FESTIVAL. This one-day event includes an open house at the Stagecoach Inn Museum (there will be \$5 charge to tour the Inn, free to tour out building). There will be plenty of artisans in a highly visible park setting. The festival takes place from 10:00 a.m. to 4:00 p.m., April 20th at Stagecoach Inn Museum (SIM) located at 51 S. Ventu Park Rd. in Newbury Park, CA. This event is sponsored by the Conejo Valley Historical Society (CVHS). The first round of the jury phase will take place February 1 - March 15. During this time, your application will either:

- 1) be accepted.
- 2) be rejected because your item's category is full.
- 3) be rejected due to not meeting the requirement of being "handmade", except antiques.
- 4) be rejected because your products aren't a good fit for our show.

To increase your chances of your application being accepted for the 2024 Spring Arts, Crafts, & Antique Festival, it is recommended that your application be submitted before February 1st. There is no guarantee that you will be accepted during the first jury phase. Applications are put in order of acceptance based on diversity, presentation, creativity, and quality of the item. Applications that are received after March 15 will be juried on a first come-first serve basis until such time that the category for said item is filled. Popular and "full" categories can change from year to year based on the volume of applications.

THE DECISION OF THE JURY IS FINAL.

- 1) All items displayed must be original, unique, creative works handmade and sold by the Artist/Craftsperson, except antiques.
- 2) Food vendors exclusively serving food are also accepted and must be self-contained and adhere to all Ventura County Health Division rules and regulations regarding mobile food facility standards. MFF's ONLY.
- 3) No manufactured, imported, production line works or kits will be considered, except antiques.
- 4) Each exhibitor shall exhibit: ONE MEDIUM WITH COMPLEMENTARY ITEMS RELATED TO THAT MEDIUM. EVERY MEDIUM WILL BE LIMITED TO ENSURE A WELL-BALANCED SHOW.
- 5) PHOTOS MUST REPRESENT ALL ITEMS TO BE SOLD AS WELL AS DISPLAY OVERALL BOOTH SET-UP. PHOTOS BECOME THE PROPERTY OF THE SIM SPRING ART, CRAFTS & ANTIQUE FESTIVAL.
- 6) Each display will be carefully screened on the days of the event. Vendors will be asked to leave show if items being displayed and sold are proven to not be handmade. Does not apply to Antiques.
- 7) All artists/craft persons applying must submit NEW PICTURES
- 8) It is mandatory that each artist staff his/her booth from 10:00 am. to 4:00 pm.
- 9) You will have an assigned arrival time. Please be prompt. Please note parking is very limited. Load in and out space very limited.
- 10) Booths are 10'x10' (unless special arrangements have been made with event organizers).
- 11) NO Smoking or Pets (except service animals) allowed on SIM property.
- 12) All vendors must be cooperative and attentive when they are approached by the event organizer with a concern regarding exhibitor's booth, product and/or behavior.
- 13) Subletting of booths is not permitted. Vendors sharing a booth must be granted permission by the organizer and all names must be on the application.
- 14) Understand that participation in SIM's Spring Arts, Crafts & Antique Festival is a privilege, not a right.
- 15) Outdoor canopies must be staked into the ground on all corners in grass areas or heavily weighted on concrete. You are financially liable for any damage your canopy causes to any other artists' displays or product.
- 16) All vendors are required to comply with all State, County and Federal health and safety guidelines.

I understand and agree to be responsible for my booth at all times and agree to adhere to the above Guidelines. I understand and accept that violation of any of the above guidelines can result in not being invited to apply to next year's show.

Signature

Name (Printed)

Date

2024 EXHIBITOR APPLICATION

Name of Exhibitor: _____

Business Name: _____

Address: _____

City: _____ Zip: _____

Day Phone: _____ Cell Phone: _____

Email Address: _____

Description and price range of all exhibit items: _____

Time needed to set up display: _____ Comments/Suggestions _____

Please include a self-addressed envelope and stamp.

NOTE NUMBER OF SPACES NEEDED:

Credit Card _____

_____ \$80 Outside 10 x 10 space (MFF food \$50

Exp. _____

_____ vendors) \$50 Late Fee (after April 10, 2024)

_____ TOTAL

Visa, MC or American Express
Make checks payable to: CVHS
Conejo Valley Historical Society

NOTE THERE IS NO ELECTRICITY SUPPLIED.

MAILING ADDRESS:

EVENT WILL BE CANCELLED IF THERE IS RAIN

Stagecoach Inn Museum
Attn: SIM Art & Craft Festival
51 S. Ventu Park Rd.
Newbury Park, CA 91320

_____ RETURN MONEY _____ DONATION TO CVHS

OR Email: director@stagecoachinnmuseum.com

AGREEMENT, WAIVER, AND RELEASE

In consideration for being permitted by the Stagecoach Inn Museum to participate in the above activities, I hereby waive, release, and discharge any and all claims for damages for personal injury, death, or property damage which I may have, or which may here after accrue to me, as a result of participation in said activities. This release is intended to discharge in advance the Stagecoach Inn Museum (its officers, employees, and agents) from any and all liability arising out of or connected in any way with my participation in said activities, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. It is understood that these activities involve an element of risk and danger of accidents and knowing those risks I hereby assume those risks. It is further agreed that this waiver, release, and assumption of risk is to be binding on my heirs and assigns. I agree to indemnify and to hold the above person or entities free and harmless from any loss, liability, damage, cost, or expense which they may incur as the result of my death or any injury or property damage that I may sustain while participating in said activities.

I HAVE CAREFULLY READ THIS AGREEMENT, WAIVER, AND RELEASE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT BETWEEN MYSELF AND THE STAGECOACH INN MUSEUM AND I SIGN IT OF MY FREE WILL.

Signature

Name (Printed)

Date

(NOTE: Signature required to complete registration)

PLEASE NOTE: Stagecoach Inn Museum staff often take photos of participants during classes and special programs, as well as other activities both scheduled and unscheduled. These photos maybe used for publicity purposes in the SIM's printed materials, as well as online at the SIM's website: www.stagecoachinnmuseum.com, on other SIM's sites such as Facebook or other social media locations.